

## **EF60**

### **Bifröst University Open Access Policy**

Approved at a meeting of the teaching staff, 18 May 2011

It is the policy of Bifröst University that the fruits of scientific work and research on the part of its academic staff should be made as widely available as possible. To this end, academic staff members of Bifröst University agree that they will endeavour to publish their scholarly articles in an open-access format, either by means of open-access journals or open-access archives. Members of the academic staff furthermore grant the University the right to make scholarly articles authored by academic staff members publicly available and to deposit articles in the institutional repository, Skemman. This applies to all scholarly articles authored or co-authored by members of Bifröst University's academic staff for the duration of their employment.

The policy does not apply to books, teaching materials, reports, advisory opinions or written material other than scholarly articles published in academic journals. Scholarly articles written before the adoption of the open-access agreement are also exempt, as are those articles on which work had started prior to the adoption of the agreement that are subject to terms incompatible with the agreement.

The Rector or Rector's representative will grant exemptions from the agreement for individual scholarly articles, or delay their publication for a set length of time, should the staff member in question request this in writing.

Each and every member of the academic staff shall submit, at no cost to the University and no later than on the day of publication, an electronic copy of the author's final manuscript of all scholarly articles to the designated representative at the Rector's Office in an appropriate format (such as PDF), as per instructions from the Rector's Office.

The Rector's Office may make the article publicly available in a digital open-access repository. The Rector's Office is responsible for interpretation of the open-access agreement, solutions where disagreements arise and recommendations for improvement as appropriate. The open-access agreement will be reviewed after a three-year period and a report on the agreement will be presented to the academic staff.