

EV 330

Programme development

1. Goal

To ensure that quality standards are met in the development process. To ensure that new or revised programmes are guided by a set of principles that encapsulate the University's ethos, the standards of its awards, desired generic competences of graduates and relevant aspects of the vision, mission, strategic objectives and policies of the University.

2. Responsibility

Vice-Rector, Academic Council, University Council and the Quality Board at Bifröst University.

3. Timing

The development process for a new programme has no deadline, but programme approval should be complete no later than one academic year before its launch.

All programme descriptions are subject to annual review by the Academic Council in order to update information and take into account latest developments.

4. Description

Programme design and publication of explicit intended learning outcomes and programme descriptions should follow the Icelandic National Qualifications Framework (NFQ) and the European Quality Framework (EQF) as well as Bifröst University regulations and policy statements.

The programme description should include teaching, learning and assessment strategies that can assure the achievement of learning outcomes. Careful attention should therefore be paid to curriculum and programme design and content. Those proposing or evaluating new programmes shall value and take into account appropriate external input at all levels and stages in the development of the programme, including input from regulatory bodies (where appropriate), envisaged employers, relevant graduates, social partners and academic/professional experts.

The programme description should include:

- Qualification awarded
- Level of qualification
- Specific admission requirements
- Specific arrangements for recognition of prior learning (formal, non-formal, and informal)

- Qualification requirements and regulations
- Profile of the programme
- Key learning outcomes
- Occupational profiles of graduates, including examples
- Access to further studies
- Course structure diagram with credits (60 ECTS per full-time academic year)
- Examination regulations, assessment and grading
- Graduation requirements
- Mode of study (full-time, part-time, e-learning...)
- Programme director, for example head of department.
- Formal programme approval is through the Academic Council, the University Council and Bifröst University's board.
- All programme descriptions should be in Icelandic and English

5. References

EF 10 Bifröst University Regulations

EF 110 Rules on Studies and Teaching at Bifröst University

EF 170 National Qualifications Framework, 2011